

Record of officer decision

Decision title:	To spend from the Schools Accessibility Works 2021/22 Budget to create a changing space at Shobdon Primary School.
Date of decision:	20 September 2021
Decision maker:	Assistant Director Education Development and Skills
Authority for delegated decision:	<p>This decision is to apply for the spend of the budget as agreed by the Non-key decision made on 2nd September 2021 (Report Ref: Accessibility works at St Mary's CE Primary School, Fownhope and Shobdon Primary School).</p> <p>http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?Ild=50038729</p>
Ward:	Arrow
Consultation:	The Cabinet Members for Children & Families and for Commissioning, Procurement and Assets have been consulted and are supportive of the proposal. The head teacher and governing body of the school has been consulted upon the proposals and are supportive of the works.
Decision made:	That authorisation be given to implement the above recommendation in respect of the Non- key decision made on 2 nd September 2021 and spend within the approved budget to create a changing space at Shobdon Primary School, Schools Accessibility Works 2021/22 Budget CAP1258, of not more than £40k (inclusive of professional fees, contingencies, etc) and enter into an Agreement with S C Joseph Ltd.
Reasons for decision:	<p>The proposed works will include mitigation of potential health and safety risks and will benefit all children with special educational needs or disabilities who attend the school in the future including looked after children and care leavers. The scheme fits in with the schools capital investment strategy which sets out the council's approach to delivering the legal duty to ensure there are enough school places for the children in its area.</p> <p>The works entail the remodel of an existing cleaners store and store within the existing school to provide a Changing Room.</p> <p>S C Joseph Ltd have been identified as the bidder representing best value for money following a competitive tender and assessment process in accordance with Council procurement procedures. Quotations were invited from four prospective companies and two returned valid quotation for consideration that were evaluated on a cost and quality basis.</p> <p>The work to be awarded to S C Joseph Ltd at a cost of £18,442.00 and monitored by the Capital Project Manager.</p> <p>The overall budget available of £150k is to also fund a hygiene room at St Mary's CE Primary School, Fownhope.</p>

Highlight any associated risks/finance/legal/equality considerations:	None
Details of any alternative options considered and rejected:	<p>Do nothing – This option is not recommended. The council would fail in its statutory duty to place children with special educational needs and / or disabilities in schools.</p> <p>Children required to attend different schools – There is a statutory process which requires the council to arrange the admission of a child with a disability or an education health and care plan to the parent / carers preferred school, unless it can be shown that to do so would prejudice other children or it would be unreasonable to do so.</p>
Details of any declarations of interest made:	None.

Signed:

Date 29 September 2021

Ceri Morgan
Assistant Director Education Development and Skills